

(To be submitted in the letter head of the company/firm)

**Form-1**

**FORM OF PRE-QUALIFICATION**

<b>NAME OF THE WORK</b>	<b>REPAIRS &amp; MAINTENANCE WORKS AT RGCA - AQUATIC QUARANTINE FACILITY (AQF) AT NEELANKARAI, CHENNAI, TAMILNADU</b>
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1	Name of the Organization/Firm/Tenderer	
2	Postal Address & Contact No.	
3	Address of Registered / Main Office	
4	Date of establishment	
5	Status of the Company/ Firm/Entity (enclose proof) - (Whether Public Ltd./ Private Ltd./ LLP / Partnership Proprietorship)	
6	Name of Director/Partners/Proprietor i)  ii)  iii)	
7	GST Registration Number (Enclose copy)	
8	Permanent Account Number (Enclose copy)	
9	Details of Contractor License from PWD/ CPWD/ MES/ ISRO a. License No  b. Valid up to  c. Issuing Authority :	
10	Financial resource of the Firm a. Paid up capital b. Working capital c. Average annual financial turn over for the last three years	

11	Whether any bank guarantee/security was invoked as a penalty measure in non-compliance of any assumed work in the last 5 years. If yes, furnish details.	
12	If you are registered in the panel of other Organizations, Statutory bodies, Banks etc., furnish their names, category and date of registration. (Copy to be enclosed)	i) ii)
13	What are your fields of activities? Mention the fields on preference basis.	i) ii)
14	Furnish the names of three client reference as well as past performance of your Organization.	i) ii) iii)
15	Have you had any Legal / Arbitration / proceedings instituted in connection with works carried out by you? If so furnished details.	
16	Furnish photographs of important Projects carried out, if available	
17	EPF establishment code	
18	ESI establishment number	
19	UTR Number and date towards proof for remittance of tender fee (if not applicable, specify as "Exempted" and submit supporting documents)	
20	UTR Number and date towards proof for remittance of EMD (if not applicable, specify as "Exempted" and submit supporting documents)	
21	Others (If any)	

Sl. No	Name	Designation	Contact Number & Email Id
1.			
2.			
3.			

**Encl.**

1. Contract License from PWD/CPWD/MES/ISRO
2. Status of Company/Firm/Entity
3. GST Registration Certificate
4. Permanent Account Number
5. Audited financial statements (Last 3 years)
6. Income Tax Returns & Form 16 A/Form 26 AS (Last 3 years)
7. Proof of documents like Work Order, Completion Certificate etc.
8. Integrity Pact duly signed
9. Declaration about Site Inspection
10. Solvency or Liquidity Certificate
11. Net worth & turn over certificate

**Acceptance Certificate**

- i) I / We certify that the information given above is true to the best of knowledge. I / We also understand that if any of the information is found wrong, I / We am/are liable to be debarred.

**Signature of applicant**

Date:

(to be signed on a stamp paper with minimum value of Rs.20)

**FORM - 2**  
**INTEGRITY PACT**

To  
The Director  
Rajiv Gandhi Centre for Aquaculture (RGCA)  
3/197, Poompuhar Road, Karaimedu Village  
Sattanathapuram Post, Sirkali Taluk  
Mayiladuthurai District, Tamil Nadu  
Pincode: 609109

Sub: Submission of Tender for the work of\_\_\_\_\_.

Dear Sir,

I/We acknowledge that Rajiv Gandhi Centre for Aquaculture (RGCA) is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/bid document. I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by RGCA. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, RGCA shall have unqualified, absolute and unfettered right to disqualify the bidder/bidder and reject the tender/bid in accordance with terms and conditions of the tender/ bid.

Yours faithfully

(Duly authorized signatory of the Bidder)

**Form - 3**

**DECLARATION ABOUT SITE INSPECTION**

To

The Director,

Rajiv Gandhi Centre for Aquaculture,

(MPEDA, Ministry of Commerce & Industry, Govt. of India),

3/197, Poompuhar Road, Karaimedu Village,

Sattanathapuram Post, Sirkali Taluk,

Mayiladuthurai District, Tamil Nadu.

Pincode: 609109. Ph: 04364 265200

Sub: RGCA Tender No. -----for the work “Repairs & Maintenance Work at RGCA - Aquatic Quarantine Facility (AQF) at Neelankarai, Chennai, Tamil Nadu”

Dear Sir,

It is hereby declared that as per **1.5 Eligibility Criteria, Para 9, Page 9**, I / We the bidder inspected and examined the subject site and its surrounding and satisfy myself / ourselves as to the nature of the ground and sub-soil (so far as is practicable), the forms and nature of the site, the means of access to the site, the accommodation which may require and all necessary information as to risks, contingencies and other circumstances which may influence or affect our bid have been obtained. I / We the bidder shall have full knowledge of the site and no extra charge consequent upon any misunderstanding or otherwise shall be claimed in later date.

I / We bidder shall be responsible for arranging and maintaining at own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by me / us implies that I / We have read this notice and all other contract documents and has made myself /ourselves aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.

Yours faithfully

(Duly authorized signatory of the bidder)

Name:

Designation:

Stamp:

(to be submitted in the letter head of the company/firm)

**Form - 4**

**BID SECURITY DECLARATION**

(RGCA Tender No: -----)

I/we, \_\_\_\_\_, having office at \_\_\_\_\_ engage to supply the material(s) to RGCA project site and

- i) Accept that if I/we withdraw or modify my/our bids during the period of validity, or if I/we are awarded the contract and I/we fail to sign the contract, I/we will be suspended for a period of five years from being eligible to submit bids for any contracts with RGCA.
- ii) Comply with the tender schedule and technical specification indicated.
- iii) Comply with the item/tender specific conditions for this tender.
- iv) Accept the Terms and conditions including special conditions and general conditions printed in this tender.
- v) I/we understand that total quantity for the entire project is specified in the tender document, however multiple supply orders will be provided for the quantity to be delivered based on the progress of the work.
- vi) Confirm that set off for the ED, VAT, etc. Paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under VAT, etc.
- vii) Certify that I/we have not been debarred by any Government/Undertaking.
- viii) Certify that the rates quoted are not higher than the rates quoted for same item to any Government/ Undertaking.
- ix) Certify that the bid submitted by me/us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Place:

Signature of Authorised Signatory

Date:

Name & Seal